

SEPTEMBER 12, 2018 OFFICIAL MINUTES

The Lorraine Town Board opened their monthly meeting at 7:15 pm at the Municipal Building.

Present were: Town Supervisor Vince Moore, Councilman David Johnson, Councilman Joe Hodges, Councilman Gordon Hutton, Councilman Lester Hobbs, Highway Superintendent Joe Wasilewski and Town Clerk/Tax Collector Melinda Milne.

Citizens present were: Marty Tokos and Jerry Tackley from the Rohde Center.

The Pledge of Allegiance was led by Supervisor Moore.

CITIZENS RECOGNITION:

The Town Board acknowledged the citizens present.

Jerry Tackley from the Rohde Center came to thank the Board for their continued support. Mr. Tackley provided an informational brochure along with the Standard Income & Expense Report for 2017. The Rohde Center has been serving families, children, adults and seniors in the nine towns of southern Jefferson County since 1977. Mr. Tackley provided details of the services available.

COMMUNICATIONS & PETITIONS:

- Volunteer Transportation Center sent a letter outlining their services and provided budget allocation information for 2019.
- Jefferson County Dept. of Planning sent information regarding a public hearing for a parcel being added to Jefferson County Agricultural District #2, North District.
- Lorraine-Worth Senior Citizens sent information regarding their activities and expenses from Oct. 2017 to Sept. 2018.
- NYS of Health sent renewal information.
- NYS Electric Generation Siting & Environment sent a notice of availability of pre-application intervenor funds and schedule for requesting funds.
- BCA sent an informational brochure.
- NYS Retirement sent their Fall 2018 newsletter.
- NYMIR sent an accounting statement for Fiscal Year 2017 and Annual Report.
- Laberge Group sent information on their services.
- AOT sent a survey.
- Tug Hill Council sent their September 2018 Tug Hill Announcements.

ENFORCEMENT OFFICER: John Howland was not present but via email to Supervisor Moore inquired if there have been any updates from the attorney. Councilman Johnson advised he has called the attorney multiple times with no response to date. He will call again tomorrow.

HEALTH OFFICER: The Town Clerk reported no new updates.

ASSESSOR: Jim Rounds was not present. He advised Supervisor Moore that he is working on STAR exemptions and has held local meetings. Councilman Hutton asked if Mr. Rounds has any other meetings scheduled. Supervisor Moore will inquire regarding this.

PLANNING BOARD: Marty Tokos provided his report on actions of the Planning Board.

ZONING BOARD OF APPEALS: No new updates.

COMMITTEES:

- Cemetery-Supervisor Moore advised no new updates.
- Communities-Councilman Hobbs advised he will be making repairs to the benches. He has been doing monthly inspections.
- Special Projects-Councilman Hutton advised no new updates.
- Grants-Councilman Hodges advised no new updates.
- Buildings-Councilman Johnson wanted to thank the town employees for replacing the bulbs and repairing the photo eyes on the outdoor fixtures at the Municipal Bldg. In addition, Councilman Johnson and Hwy. Superintendent Wasilewski will be investigating a service with Unifirst to supply such items as paper towels, toilet paper, soap supplies etc. They will advise the Board if this may be a savings to the Town.

APPROVAL OF TOWN CLERK MONTHLY REPORT:

The Town Clerk Monthly Report for August was presented to the Board for their review. **MOTION #87 OF 2018** was made by Councilman Hodges and seconded by Councilman Johnson to accept the report. All present were in favor. Motion was carried.

APPROVAL OF MINUTES:

The August 9, 2018 Town Board Minutes were reviewed. **MOTION #88 OF 2018** was made by Councilman Johnson and seconded by Councilman Hutton to accept the minutes as submitted. All present were in favor. Motion was carried.

The August 27, 2018 Special Meeting Minutes were reviewed. **MOTION #89 OF 2018** was made by Councilman Hodges and seconded by Councilman Johnson to accept the minutes as submitted. All present were in favor. Motion was carried.

UNFINISHED BUSINESS:

1. Jeff. Co. Dog Control. Negotiations are needed on the pending agreement. Supervisor Moore advised, per prior Board agreement, he will submit the letter advising Lorraine intends to continue with the program.
2. NYMIR Survey Response was discussed and reviewed.
3. Petition from Thomas Leaf and Katherine Berry. They have petitioned the Board to have the Town Board change the road designation of the west end of Brown Road. Mr. Wasilewski summarized the work and expense that this may entail. A multiyear improvement process was discussed. In accordance with the local law related to minimum maintenance roads, a public hearing will be scheduled for October 10th at 6:30.
4. Radios. Mr. Wasilewski sent an email to the Board with a quote for the new radio system. He advised the \$8,819 quote is good through December which includes a discount. He is recommending purchasing portables. There was a discussion where to get the funds for the purchase of the radios.

NEW BUSINESS:

1. Petty cash: Replenishing is needed for postage stamps and mailings.
2. Hwy Supt.: Mr. Wasilewski presented his report for the Hwy Dept. outlining communications, CHIPS updates, completed work, work in progress and work to be done.
 - In addition, Mr. Wasilewski made a recommendation to move Mr. Tim Tryon from an MEO 2 to an MEO 1. The Board discussed. **MOTION #90 OF 2018** was made by Councilman Johnson and seconded by Councilman Hobbs to concur with Mr. Wasilewski's recommendation to move Mr. Tryon to an MEO 1 position. All present were in favor. Motion was carried.
 - There was a discussion regarding the highway department pictures on the website.
 - Mr. Wasilewski advised the Board on the CAT Loader Program.
 - Mr. Wasilewski inquired if a separate budget line can be done for fuel/gas. Supervisor Moore advised this could be done but a separate summary was already being used. The Board discussed.
 - Mr. Wasilewski advised the York Rake has been approved by NYS and ordered as agreed upon previously.
3. Policy #15, draft revision was prepared and introduced by Supervisor Moore. The policy changes were reviewed and discussed. **MOTION #91 OF 2018** was made by Councilman Johnson and seconded by Councilman Hutton to accept the policy with Councilman Hobbs and Councilman Hodges volunteering as compliance officers. All present were in favor. Motion was carried. Supervisor Moore will forward hard copies of the policy to the Hwy Superintendent and all required employees.
4. An ATV event is scheduled for Sept. 22nd.
5. **RESOLUTION #22 OF 2018 RESOLUTION FOR THE APPROVAL OF THE COOPERATIVE TUG HILL COUNCIL INTERMUNICIPAL AGREEMENT 2018-22**

Whereas the Town of Lorraine reaffirms that continued membership in the Cooperative Tug Hill Council (CTHC) is important to both the Town/Village and the region, Whereas the CTHC has approved a revised draft inter-municipal agreement at a full CTHC meeting on April 26, 2018 for consideration by its member municipalities, Whereas, the CTHC recommends that the revised changes to the inter-municipal agreement be approved as soon as is practicable by its member municipalities, be it Resolved, the Town of Lorraine approves the revised inter-municipal agreement, and be it further resolved a copy of this resolution be transmitted to the CTHC for its records.

MOTION #92 OF 2018 was made by Supervisor Moore to introduce Resolution #22 and seconded by Councilman Hodges. All present were in favor. Motion was carried.
6. Budget workshop dates have been scheduled for October 10th at 7:00 pm and October 17th at 6:30 pm.
7. Supervisor Moore advised of additional vouchers received on today's date. The Board reviewed. **MOTION #93 OF 2018** was made by Councilman Johnson and seconded by Councilman Hobbs to accept and pay the additional vouchers. All present were in favor. Motion was carried.
8. Financial Statements for August 2018 were provided and reviewed. Supervisor Moore requested input regarding budget transfers on the highway and general accounts.

BALANCES ON ACCOUNTS:

Highway:	\$658,460
General:	\$313,806

AUDIT & AUTHORIZATION OF BILLS:

The Board approved payment of General Abstract #9 of 2018 comprised of vouchers 2661-2663, 2666, 2680-2695, 2698-2704, 2710, 2712 with a total of: \$18,154.98.

The Board approved payment of Highway Abstract #9 of 2018 comprised of vouchers 2661, 2666, 2668-2679, 2698, 2705-2709, 2711, 2713-2719 with a total of: \$148,883.82.

The Board approved payment of Street Lighting Abstract #9 of 2018 comprised of voucher 2667 with a total of: \$182.24

MOTION #94 OF 2018 was made by Councilman Hodges and seconded by Councilman Hobbs to accept and pay the bills as submitted. All present were in favor. Motion was carried.

ADJOURNMENT:

MOTION #95 OF 2018 was made by Councilman Hobbs and seconded by Councilman Hutton to adjourn the meeting at 9:25 pm. All present were in favor. Motion was carried.

Respectfully submitted by:

Melinda Milne
Town Clerk/Tax Collector