

## **OCTOBER 11, 2018 OFFICIAL MINUTES**

The Lorraine Town Board opened their monthly meeting at 6:59 pm at the Municipal Building.

Present were: Town Supervisor Vince Moore, Councilman David Johnson, Councilman Joe Hodges, Councilman Gordon Hutton, Councilman Lester Hobbs, Highway Superintendent Joe Wasilewski and Town Clerk/Tax Collector Melinda Milne.

Citizens present were: Kathy Taber-Montgomery from Watertown Daily Times, John Howland, Kay Chapman from Tug Hill and Marty Tokos.

The Pledge of Allegiance was led by Supervisor Moore.

### **CITIZENS RECOGNITION:**

The Town Board acknowledged the citizens present.

Kay Chapman from Tug Hill provided the Tug Hill Report to the Board. The US Dept of Homeland Security and Federal Emergency Management Agency have announced the 2018 Assistance to Firefighters Grants have opened. The deadline to apply is 10/26 @ 5:00 pm. The Tug Hill Commission Annual Dinner is set for Nov. 8<sup>th</sup> at the Grape and Grog. RSVP to Gwen at 315-785-2380 by 10/26. Jeff Co Dept of Planning and NYS Tug Hill Commission are co-sponsoring a land use training session on Oct. 29<sup>th</sup> at JCC. NYS Dept of Environmental Conservation is offering another round of grant funding for e-waste. DEC will begin accepting applications Jan. 1, 2019 until Feb. 28, 2019.

### **COMMUNICATIONS & PETITIONS:**

- Mr. Harold Downey sent the Town a Thank You card.
- National Grid sent information regarding holiday decorations on poles.
- NYS Tug Hill Commission sent results of the Local Leaders Survey.
- Six Town Chamber of Commerce sent an invitation to its annual Christmas Parade Nov. 2<sup>th</sup>.
- Jeff Co Dog Shelter is having their 19<sup>th</sup> Annual Open House Nov. 4<sup>th</sup>.
- Volunteer Transportation Center sent a thank you for the Town's ongoing support.
- NYS Comptroller sent local government's fiscal stress scores and designations.
- South Jeff Rescue Squad sent an invitation to the Award Recognition Banquet on Nov. 3<sup>rd</sup> along with their proposed budget for 2019.
- South Jeff Historical Assoc. sent their newsletter and an invitation to their Open House on Oct. 14<sup>th</sup>.
- Jennifer Risser, DVM sent a letter expressing support of a centralized dog control system.
- NYS Board on Electric Generation Siting & the Environment sent a ruling on intervenor funding requests.
- Conboy, McKay, Bachman & Kendall LLP sent information regarding budget matters.
- Charter Communications sent information regarding upcoming changes.
- Senator Schumer sent information regarding the Farm to School Grant Program.
- NYS Retirement sent the Fall 2018 Newsletter.

**ENFORCEMENT OFFICER:** John Howland was present and discussed open cases. He inquired if Councilman Johnson had any updates from the attorney. Councilman Johnson advised no and

recommended the Town search for a new attorney to handle junkyard enforcement issues. Both Councilman Johnson and Mr. Howland will investigate potential attorneys and advise the Board.

**HEALTH OFFICER:** The Town Clerk reported no new updates.

**ASSESSOR:** No new updates.

**PLANNING BOARD:** Marty Tokos provided his report on actions of the Planning Board.

**ZONING BOARD OF APPEALS:** Mr. Wasilewski advised we need to look for a new member. Mr. Waite has not followed up and apparently is not interested in the position. Supervisor Moore will post the opening on the website and prepare the resolution to rescind Mr. Waite's appointment.

**COMMITTEES:**

- Cemetery-Supervisor Moore advised a few headstones have been done this past month.
- Communities-Councilman Hobbs advised he did his inspection last Saturday. The port-a-potty has been removed for the year.
- Special Projects-No new updates. Councilman Hutton advised he is hoping to look at the tanks again before the ground freezes.
- Grants-Councilman Hodges advised there is a NNY Community Foundation Grant for community improvements. Supervisor Moore advised he has a list of potential projects that may qualify. He will forward the list to Councilman Hodges.
- Buildings-Councilman Johnson advised no new updates.

**APPROVAL OF TOWN CLERK MONTHLY REPORT:**

The Town Clerk Monthly Report for September was presented to the Board for their review. **MOTION #99 OF 2018** was made by Councilman Johnson and seconded by Councilman Hobbs to accept the report. All present were in favor. Motion was carried.

**APPROVAL OF MINUTES:**

The September 12<sup>th</sup> Town Board Minutes were reviewed. **MOTION #100 OF 2018** was made by Councilman Hodges and seconded by Councilman Hobbs to accept the minutes as submitted. All present were in favor. Motion was carried.

**UNFINISHED BUSINESS:**

1. Jeff. Co. Dog Control, Agreement & Local Law. Supervisor Moore updated the Board. **MOTION #101 OF 2018** was made by Councilman Johnson and seconded by Councilman Hodges for Supervisor Moore to sign the agreement on the Town's behalf.
2. Leaf/Berry petition and Public Hearing. There was a discussion regarding the process of changing a road designation and the work that would need to be done to the road. Mr. Wasilewski estimated the expense of the project. Councilman Hobbs inquired if improvements can be done utilizing CHIPS funds. Supervisor Moore will forward a response to the petition according to Board agreement.
3. Hwy truck purchase. Supervisor Moore inquired what direction the Board would like to take in financing the truck. The legalities of using the Piggy-back law were discussed and an overview prepared by the AOT was provided. Supervisor Moore advised which option had the lowest

interest rate which is fixed until Oct. 18<sup>th</sup>. There was a discussion how this relates to the current budget. Supervisor Moore will inquire when the down payment would be needed on the loan. There was a discussion about cycling out the older trucks. This will be tabled until the next budget workshop.

**NEW BUSINESS:**

1. Petty cash: The Town Clerk advised replenishing is needed for certified mailings.
2. Hwy Supt.: Mr. Wasilewski provided a report.
  - Radios. The pricing has been extended until June of next year. This issue will be tabled for the next budget workshop.
  - Mr. Bilkey Moore is inquiring if the Hwy Dept could assist with work being done behind the diner. Mr. Moore would like to place eight blocks behind the diner. He will be purchasing the material. **MOTION #102 OF 2018** was made by Councilman Hobbs and seconded by Councilman Hutton for the Hwy Dept to assist with the project.
  - CHIPS paperwork is together and awaiting the canceled checks.
  - Mr. Wasilewski reviewed completed work, work to be done and work in progress.
  - The Hwy employees will be returning to 8-hour days on Oct. 22<sup>nd</sup>.
  - Trucks are ready for salting and sanding when needed.

3. **RESOLUTION #23 OF 2018 BUDGET TRANSFER OF FUNDS**

Whereas Jefferson-Lewis BOCES continues to raise their rates for drug & alcohol testing after the budget has been adopted and Whereas appropriations have exceeded specific line item budgeted expenses and Whereas in accordance with NYS Town Law § 119, no fund and no appropriation account shall be overdrawn, Now therefore be it Resolved the Supervisor be, and hereby is, authorized to make the following budgetary transfer:

GENERAL FUND

From	TO
A19904.01.004.00, Contingent, \$170	A59894.01.004.00 Drug & Alcohol Testing, \$170
A16204.01.004.02, Bldgs, CE Material \$40	A16204.01.004.05, Bldgs. CE Repairs \$40
A19904.01.004.00, Contingent \$2,200	A50104.01.004.00, Hwy Supt CE, \$2,200

HIGHWAY FUND

DA51302.03.002.00, Machinery EQ \$19,122	DA51304.03.004.00, Machinery CE \$19,122
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**MOTION #103 OF 2018** was made by Supervisor Moore to introduce Resolution #23 and seconded by Councilman Johnson. All present were in favor. Motion was carried.

4. **RESOLUTION #24 OF 2018 STANDARD WORK DAY AND REPORTING RESOLUTION**

Resolution #24 of 2018 represents the NYS & Local Retirement Standard work Day and Reporting Resolution for Highway Superintendent Joseph Wasilewski. **MOTION #104 OF 2018** was made by Supervisor Moore to introduce Resolution #24 and seconded by Councilman Hobbs. All present were in favor. Motion was carried.

5. Lorraine Fire Dept. applicant. The Board reviewed the application for Mr. Brian Soules. **MOTION #105 OF 2018** was made by Councilman Hobbs and seconded by Councilman Hodges to accept Mr. Soules application.

6. Village of Adams contract was discussed and reviewed. **MOTION #106 OF 2018** was made by Councilman Hodges and seconded by Councilman Hobbs to have Supervisor Moore sign the contract on the Town's behalf. All present were in favor. Motion was carried.
7. Financial Statements for September 2018 were provided and reviewed.

**BALANCES ON ACCOUNTS:**

Highway:	\$526,160
General:	\$291,792

**AUDIT & AUTHORIZATION OF BILLS:**

The Board approved payment of General Abstract #10 of 2018 comprised of vouchers 2720-2724, 2727, 2730-2738, 2744, 2746, 2748, 2756 with a total of: \$17,549.18.

The Board approved payment of Highway Abstract #10 of 2018 comprised of vouchers 2722, 2727-2728, 2739-2741, 2744-2745, 2747, 2749-2755, 2757-2762 with a total of: \$29,461.66.

The Board approved payment of Street Lighting Abstract #10 of 2018 comprised of voucher 2729 with a total of: \$197.70.

**MOTION # 107 OF 2018** was made by Councilman Hobbs and seconded by Councilman Hutton to accept and pay the bills as submitted. All present were in favor. Motion was carried.

**ADJOURNMENT:**

**MOTION #108 OF 2018** was made by Councilman Hobbs and seconded by Councilman Hodges to adjourn the meeting at 8:56 pm. All present were in favor. Motion was carried.

Respectfully submitted by:

Melinda Milne  
Town Clerk/Tax Collector