

MAY 9, 2019 OFFICIAL MINUTES

The Lorraine Town Board opened their monthly meeting at 7:00 pm at the Municipal Building.

Present were: Town Supervisor Vince Moore, Councilman David Johnson, Councilman Gordon Hutton, Councilman Lester Hobbs, Highway Superintendent Joe Wasilewski and Town Clerk/Tax Collector Melinda Milne. Absent: Councilman Joe Hodges.

Citizens present were: Angie Kimball and Kay Chapman from Tug Hill, John Howland, Sandra Clark, Bill and Celeste Fairchild, and Marty Tokos.

The Pledge of Allegiance was led by Supervisor Moore.

CITIZENS RECOGNITION:

The Town Board acknowledged the citizens present.

Bill and Celeste Fairchild wanted to clarify that the Junk Law Violation Notice they received was sent to them in error. The notice should have been issued to a neighbor. Mr. Howland advised he is aware of the error and has forwarded to the appropriate party.

Kay Chapman from Tug Hill provided the Tug Hill Report to the Board. The 2019 Consolidated Funding Applications opened May 1st. The Guidebook and the list of available resources are available at: <http://www.regionalcouncils.ny.gov>. This year's deadline to apply is July 26th. Grant opportunities include Main Street, Recreational Trails, Environmental Protection Fund, Local Government Efficiency, Climate Smart Communities, Water Quality Improvement Projects, DEC/EFC Wastewater Infrastructure Engineering Planning and Green Innovation grants. The annual Highway School will be held June 3-5 at Ithaca College. The event is cosponsored by Cornell Local Roads Program and the Association of Towns.

COMMUNICATIONS & PETITIONS:

- Volunteer Transportation Center sent a communication regarding budget allocation.
- QPK Design sent information regarding their services.
- NYMIR sent their Spring 2019 Newsletter.
- Eastern Shore Associates sent a list of account contacts.
- Watertown Savings Bank sent information regarding their services and contact information.
- NYS Board on Electric Generation Siting & the Environment sent a communication for Case 16-F-0267.

ENFORCEMENT OFFICER: John Howland was present and discussed open cases. He provided a list of violation notices issued. Mr. Howland advised he would like to have the attorney send letters to the repeat violators in addition to the four unresolved cases going to Supreme Court.

ASSESSOR: No new updates.

HEALTH OFFICER: The Town Clerk reported no new updates.

PLANNING BOARD: Marty Tokos provided his report on actions of the Planning Board. There was a discussion regarding the Draft Solar Energy Systems Law the Planning Board is working on along with

Matt Johnson from the Tug Hill Commission. Mr. Tokos anticipates a completed draft will be forwarded to the Board in June.

ZONING BOARD OF APPEALS: No new updates.

COMMITTEES:

- Cemetery-Mr. Wasilewski advised there is still no candidate for the mowing job. The Board discussed and decided to put the job out to bid. There was a discussion about what areas would be included in the mowing. Supervisor Moore advised he is checking into fencing options and will keep the Board updated.
- Communities-No new updates.
- Special Projects-No new updates.
- Grants-No new updates.
- Buildings-Councilman Johnson had the leak in the Highway Barn looked at. There has not been a repeat issue and is possibly due to weather/wind. Jefferson County Fire performed an inspection. They found emergency lights in need of repair/battery. There was a discussion regarding the gutters. Councilman Johnson will get an estimate.

APPROVAL OF TOWN CLERK MONTHLY REPORT:

The Town Clerk Monthly Report for April was presented to the Board for their review. **MOTION #40 OF 2019** was made by Councilman Hobbs and seconded by Councilman Johnson to accept the report. All present were in favor. Motion was carried.

APPROVAL OF MINUTES:

The April 11th Public Hearing minutes were reviewed. **MOTION #41 OF 2019** was made by Councilman Hobbs and seconded by Councilman Hutton to accept the minutes as submitted. All present were in favor. Motion was carried.

The April 11th Town Board minutes were reviewed. **MOTION #42 OF 2019** was made by Councilman Hobbs and seconded by Councilman Hutton to accept the minutes as submitted. All present were in favor. Motion was carried.

UNFINISHED BUSINESS:

1. Solar Law. The Planning Board continues to work on the Draft which is expected for Board review in June.
2. Brown Road petition was discussed. The Board reviewed the Highway Superintendent's recommendations. Supervisor Moore will prepare the response as agreed upon by the Board.
3. NYMIR-Old Fire Hall. **MOTION #43 OF 2019** was made by Supervisor Moore and seconded by Councilman Johnson to amend the insurance policy for the Old Fire Hall. The amendment will provide a savings of approximately \$230 to the Town. All present were in favor. Motion was carried.
4. Comptroller recommendation, Capital asset "K" funds. Supervisor Moore is working on a template for the Board to review and discuss with the Highway Superintendent.

5. **RESOLUTION #13 OF 2019**

RESOLUTION ADOPTING A SHARED JUSTICE COURT PLAN

MOTION #44 OF 2019 was made by Supervisor Moore to introduce Resolution #13 and seconded by Councilman Johnson. A single justice will preside in the Town of Lorraine and Worth according to a prepared plan. All present were in favor. Motion was carried.

NEW BUSINESS:

1. Petty cash: Replenishing is needed for postage/mailings.
2. Hwy Supt.: Mr. Wasilewski provided his report to the Board.
 - o The new truck is in transit.
 - o Mr. Wasilewski updated the Board on equipment issues/repairs.
 - o The spray unit is here for dust control.
 - o Culvert has been purchased for town projects.
 - o PVNY/EWR funding to be lost.
 - o Mr. Wasilewski reviewed completed work and advised grading has begun.
 - o Bridges have been washed and pictures sent to Supervisor Moore for the website.
 - o There was a discussion regarding potential dates for sexual harassment training.
3. Protecting town roads from snow plowing demand. The Tug Hill Commission recently published a new white paper related to this issue. The Board discussed and reviewed model laws. This will be discussed further at the next board meeting.
4. 4G/5G local guidelines/compliance. This will be discussed further at the next board meeting.
5. NYMIR-Inspection May 24. Mr. Wasilewski advised he has been trying to reach out to the inspector to get a time frame with no response to date. Supervisor Moore advised he will also try to speak to the inspector to pinpoint a time for the inspection.
6. Councilman Johnson made an inquiry about putting flags on the poles. Mr. Wasilewski advised they were ordered and have come in.
7. Financial Statements for April 2019 were provided and reviewed.

BALANCES ON ACCOUNTS:

Highway:	\$869,489
General:	\$310,751

AUDIT & AUTHORIZATION OF BILLS:

The Board approved payment of General Abstract #5 of 2019 comprised of vouchers 3075-3076, 3079, 3081-3086, 3113-3116, 3119, 3122 with a total of: \$4308.78.

The Board approved payment of Highway Abstract #5 of 2019 comprised of vouchers 3087-3112, 3117, 3118 with a total of: \$ 21,476.52.

The Board approved payment of Street Lighting Abstract #5 of 2019 comprised of voucher 3080 with a total of: \$207.82.

MOTION #45 OF 2019 was made by Councilman Johnson and seconded by Councilman Hutton to accept and pay the bills as submitted. All present were in favor. Motion was carried.

There was a discussion regarding Griffith Energy advising the Town owes approximately \$1800. However they have been unable to provide documentation to support this claim.

ADJOURNMENT:

MOTION #46 OF 2019 was made by Councilman Johnson and seconded by Councilman Hutton to adjourn the meeting at 8:37 pm. All present were in favor. Motion was carried.

Respectfully submitted by:

Melinda Milne
Town Clerk/Tax Collector