

MARCH 9, 2017 OFFICIAL MINUTES

The Lorraine Town Board opened their monthly meeting at 6:59 pm at the Municipal Building.

Present were: Councilman David Johnson, Councilman Joe Hodges, Councilman Lester Hobbs, Highway Superintendent Carl Dealing and Town Clerk/Tax Collector Melinda Milne. Absent was: Town Supervisor Vince Moore and Councilperson Virginia Clemens.

Citizens present were: John Howland, Marty Tokos and Kay Chapman from Tug Hill.

The Pledge of Allegiance was led by Councilman Johnson.

CITIZENS RECOGNITION:

The Town Board acknowledged the citizens present.

Kay Chapman from Tug Hill provided the Tug Hill Report to the Board as well as NYS Tug Hill Commission Headwaters Newsletter and Annual Report. The NYS Dept of State-Division of Local Government Services has many useful publications available for planning & zoning officials online at: www.dos.ny.gov/lgpublications.html. They will undergo periodic updates. There have been significant updates to the paper entitled "Subdivision Review in NYS". The Local Government Conference is scheduled for March 30th at JCC. Registration is available up until March 26th. The form can be found at www.tughill.org/LGC2017.

COMMUNICATIONS & PETITIONS:

- CTHC provided an update of ongoing activities.
- Town of Lyme Youth Commission sent a memo about having softball scrimmages/tournaments with local teams.
- NYS Ag & Markets sent a memo regarding dog license surcharges.
- NYMIR sent information on Spring Training sessions.
- Jeff BOCES sent the 2016 report of US Dept of Transportation Drug/Alcohol Testing Data.
- South Jeff Rescue Squad sent their 2016 Annual Report.
- Jeff Co Real Property sent a memo advising of a contact phone number & informal hearing dates and times for the preliminary property assessments.

ENFORCEMENT OFFICER: John Howland was present and discussed open cases.

HEALTH OFFICER: The Town Clerk reported no new updates.

PLANNING BOARD: Marty Tokos provided his report on actions of the Planning Board. In addition, he provided a map and information regarding the Mad River Wind Project.

ZONING BOARD OF APPEALS: No new updates.

COMMITTEES:

- Cemetery-The Board discussed the mowing contract and bids. The bid deadline will be extended until April 1st 2017 at 12:00 pm.

- Communities-Councilman Hobbs advised there is a soccer team interested in using the field. He is waiting for insurance information.
- Special Projects-No new updates.
- Grants-Councilman Hodges advised he has applied for an Arbor Day Grant and has met with individuals from The Tug Hill Commission regarding possible grant opportunities.
- Buildings-Councilman Johnson advised the Board of an issue with the boiler. He will get an estimate for any necessary repairs. In addition, when the weather breaks the floor project will be completed.

APPROVAL OF MINUTES:

The Feb. 9 Minutes were reviewed. **MOTION #27 OF 2017** was made by Councilman Hodges to accept the minutes as submitted. Councilman Hobbs seconded the motion. All present were in favor. Motion was carried.

The Feb. 22 Minutes were reviewed. **MOTION #28 OF 2017** was made by Councilman Hobbs to accept the minutes as submitted. Councilman Hodges seconded the motion. All present were in favor. Motion was carried.

UNFINISHED BUSINESS:

1. Wind Law. The Board reviewed and discussed a draft of Local Law #1 of 2017 “Wind Energy Facilities”.
2. Re-evaluation update. Preliminary assessments were mailed to property owners. Appointments can be made with the Assessor to review the tentative changes.

NEW BUSINESS:

1. Petty cash: Replenishing is needed for postage.
2. Hwy Supt: Carl Dealing provided his report to the Board. He has purchased a new pole saw and provided the three quotes he received. Stadium went through the 2009 Truck and replaced a fuse holder and a wire that was causing a transmission issue. The 2002 was taken off the insurance policy. Employee evaluations were reviewed by the Town Board. Mr. Dealing plans to do employee evaluations on the employee’s anniversary date in the future. There was a discussion regarding updating the grader. Mr. Dealing will investigate and discuss with the Board at a later date.
3. Spring Clean-Up Day. The Board reviewed and discussed quotes on dumpster costs. There was a discussion on what types of materials would be accepted and the possibility of obtaining a metal dumpster to offset the costs.
4. **RESOLUTION #4 OF 2017 DECLARATION OF SURPLUS EQUIPMENT**
Whereas, the Town possess a variety of equipment that is no longer safe for use, functional, or of any value to the Town, and Whereas the following vehicle
(1) 2002 International tandem axle truck, asset #1222, vin 1HTG6AET22H514460
(2) Single wing plow, custom Hitch/wing 144WHD

Has been replaced by the purchase of a new tandem axle truck and plow thus, it being surplus and no longer of value to the Town, be it therefore Resolved, the equipment shall be declared surplus and removed from the Highway Department Inventory and be it Resolved the Highway Superintendent shall notify the insurance carrier to remove the asset from the Town policy and be it further Resolved the Highway Superintendent is authorized to place the vehicle for bid through a public internet auction. **MOTION #29 OF 2017** was made by Councilman Johnson to introduce Resolution #4 and seconded by Councilman Hobbs. All present were in favor. Motion was carried.

5. **RESOLUTION #5 OF 2017 SNIRT AGREEMENT 2017**

Whereas the Barnes Corners Sno-Pals Snowmobile Club has approached the Town of Lorraine to enter in an agreement in regards to the 2017 SNIRT Run, and Whereas the Sponsor is a membership club formed for the purpose of promoting safety education regarding the use of snowmobiles, in Lewis County and Jefferson County, and Whereas the Town Board has received a request from the Sponsor to open a portion of their Town Roads for a one day all-terrain vehicle (ATV) rally event to be held on April 15, 2017 and Whereas Vehicle and Traffic Law §2408 authorizes a governmental agency to review and approve requests for holding special events that involve the operation of ATV's; and Whereas the Sponsor has agreed to indemnify and hold the Town of Lorraine, its officers, agents and employees harmless from any claim, liability, damage or cost of any nature whatsoever, including reasonable attorney fees incurred by reason of conduct of the event or use of those portions of Town Roads; and Whereas the parties wish to set forth the terms of their agreement, be it therefore Resolved the Town Supervisor is authorized to approve and execute the agreement as presented and be it Resolved the sponsor shall provide a copy of the Certificate of Liability Insurance with Town of Lorraine named as a certificate holder. **MOTION #30 OF 2017** was made by Councilman Johnson to introduce Resolution #5 and seconded by Councilman Hodges. All present were in favor. Motion was carried.

6. NYS DOT. The Emergency Declaration Agreement/ Shared Services Agreement between NYS DOT and the Town of Lorraine was discussed and reviewed by the Board. **MOTION #31 OF 2017** was made by Councilman Hobbs to have Supervisor Moore sign the updated agreement. The motion was seconded by Councilman Hodges. All present were in favor. Motion was carried.

7. The financial statements for February were provided and reviewed by the Board.

BALANCES ON ACCOUNTS:

Highway:	\$519,545
General:	\$322,448

AUDIT & AUTHORIZATION OF BILLS:

Councilman Hodges inquired about the Stadium bill. Carl Dealing advised of the transmission repairs. The Board approved payment of General Abstract #3 of 2017 comprised of vouchers 1755-1756, 1759-1769, 1785-1793 with a total of: \$40,590.26.
The Board approved payment of Highway Abstract #3 of 2017 comprised of vouchers 1755, 1759, 1770-1783, 1794-1804 with a total of: \$30,279.48.
The Board approved payment of Street Lighting Abstract #3 of 2017 comprised of voucher 1784 with a total of: \$211.99.

MOTION #32 OF 2017 was made by Councilman Hodges and seconded by Councilman Hobbs to accept and pay the bills. All present were in favor. Motion was carried.

ADJOURNMENT:

MOTION #33 OF 2017 was made by Councilman Hodges and seconded by Councilman Hobbs to adjourn the meeting at 8:05 pm. All present were in favor. Motion was carried.