

MARCH 14, 2019 OFFICIAL MINUTES

The Lorraine Town Board opened their monthly meeting at 6:55 pm at the Municipal Building.

Present were: Councilman David Johnson, Councilman Joe Hodges, Councilman Gordon Hutton, Councilman Lester Hobbs, Highway Superintendent Joe Wasilewski and Town Clerk/Tax Collector Melinda Milne. Absent was: Town Supervisor Vince Moore.

Citizens present were: John Howland and Kay Chapman from Tug Hill.

The Pledge of Allegiance was led by Councilman Johnson.

CITIZENS RECOGNITION:

The Town Board acknowledged the citizens present.

Kay Chapman from Tug Hill provided the Tug Hill Report to the Board. The Tug Hill Commission's 30th Annual Local Government Conference will be held March 28th @ JCC. There will be a workshop on the Grants Gateway on March 19th at the Howard G. Sackett Technical Center in Glenfield. The NYS DEC will be holding a series of public meetings for input on the Real Property Tax Law Programs Section 480A. There will be one March 27th at the Region 6 DEC office in Lowville. The spring meeting for the CTHC is tentatively scheduled for April 25th.

COMMUNICATIONS & PETITIONS:

- South Jeff Rescue provided their 2018 Annual Report and notification of their "Stakeholders" meeting on April 22nd.
- NYMIR advised of an upcoming appraisal process to assess municipal buildings.
- CTHC provided an update on services and ongoing projects.
- Charter provided information on upcoming changes.
- Converse Labs provided information on services available.
- Epiq Bankruptcy Solutions LLC provided information on a Chapter 11 case.
- National Grid provided emergency contact information.
- NYSLRS provided their Spring 2019 Bulletin.
- US Census Bureau supplied information on their Boundary and Annexation Survey.
- NYS Board on Electric Generation Siting provided information on a ruling adopting protective order and a ruling requiring further action for party status.
- Historical Association of South Jefferson provided their March-April Newsletter.

ENFORCEMENT OFFICER: John Howland was present and discussed open cases. He advised the Board of the process to take unresolved cases to the Supreme Court. Mr. Howland will get the appropriate files to the attorney.

HEALTH OFFICER: The Town Clerk reported no new updates.

ASSESSOR: Councilman Hodges updated the Board on the audit of exempt properties that was done with Mr. Jim Rounds and Councilman Hutton.

PLANNING BOARD: Marty Tokos was not present but provided his report on actions of the Planning Board.

ZONING BOARD OF APPEALS: No new updates.

COMMITTEES:

- Cemetery-No updates.
- Communities-No updates.
- Special Projects-No updates.
- Grants-Councilman Hodges advised he did receive information on the Grants Gateway Workshop but will not be able to attend.
- Buildings-Councilman Johnson will be getting an estimate for gutters. Mr. Wasilewski advised bulbs need to be purchased. Councilman Johnson advised he would like to replace all lights with LEDs. He will investigate.

APPROVAL OF TOWN CLERK MONTHLY REPORT:

The Town Clerk Monthly Report for February was presented to the Board for their review. **MOTION #28 OF 2019** was made by Councilman Hodges and seconded by Councilman Hutton to accept the report. All present were in favor. Motion was carried.

APPROVAL OF MINUTES:

The February 7 Audit Meeting minutes were reviewed. **MOTION #29 OF 2019** was made by Councilman Hobbs and seconded by Councilman Hutton to accept the minutes as submitted. All present were in favor. Motion was carried.

The February 14 Town Board Meeting minutes were reviewed. **MOTION #30 OF 2019** was made by Councilman Hobbs and seconded by Councilman Hodges to accept the minutes as submitted. All present were in favor. Motion was carried.

The February 28 Audit Meeting minutes were reviewed. **MOTION #31 OF 2019** was made by Councilman Hodges and seconded by Councilman Johnson to accept the minutes after a correction to who adjourned the meeting. All present were in favor. Motion was carried.

UNFINISHED BUSINESS:

1. Solar Law. The Town Board reviewed and discussed a draft.
2. Radios. Mr. Wasilewski advised he submitted the appropriate paperwork. He is still waiting for the invoice.
3. Update on Justice Court Consolidation. The Board reviewed and discussed the process.
4. Brown Road petition response was reviewed and discussed. **MOTION #32 OF 2019** was made by Councilman Hobbs and seconded by Councilman Hutton to accept the response. All present were in favor. Motion was carried.

NEW BUSINESS:

1. Petty cash: Replenishing is needed for postage/mailings.

2. Cemetery mowing was discussed. Councilman Johnson inquired if the Board would like to put the mowing out to bid or hire an individual. The Board would like to seek an individual for the job as was done last year.
3. Hwy Supt.: Mr. Wasilewski provided his report to the Board.
 - Mr. Wasilewski updated the Board on the new truck which was built Feb. 19th. He is seeking a \$1000 rebate.
 - Mr. Wasilewski will be researching pricing for an extended warranty on the new truck.
 - There was a discussion on fuel usage/average cost per gallon.
 - Mr. Wasilewski updated the Board on equipment issues/repairs.
 - Mr. Wasilewski updated the Board on work in progress and work to be done.
4. Comptroller recommendation, Capital asset "K" fund was discussed.
5. Financial statements for Feb. 2019 were provided and reviewed. Councilman Johnson advised the Board of the importance to review the statements and ask questions if needed.

BALANCES ON ACCOUNTS:

Highway:	\$935,610
General:	\$401,750

AUDIT & AUTHORIZATION OF BILLS:

The Board approved payment of General Abstract #3 of 2019 comprised of vouchers 2968, 2970, 2973, 2975, 2977-2990, 3026-3027 with a total of: \$21,171.00.

The Board approved payment of Highway Abstract #3 of 2019 comprised of vouchers 2968-2969, 2974, 2991-3025 with a total of: \$40,775.31.

The Board approved payment of Street Lighting Abstract #3 of 2019 comprised of voucher 2976 with a total of: \$220.74.

MOTION #33 OF 2019 was made by Councilman Hobbs and seconded by Councilman Hutton to accept and pay the bills as submitted. All present were in favor. Motion was carried.

ADJOURNMENT:

MOTION #34 OF 2019 was made by Councilman Hobbs and seconded by Councilman Hodges to adjourn the meeting at 8:45 pm. All present were in favor. Motion was carried.

Respectfully submitted by:

Melinda Milne
Town Clerk/Tax Collector