

## **JUNE 14, 2018 UNOFFICIAL MINUTES UNTIL JULY MEETING**

The Lorraine Town Board opened their monthly meeting at 7:02 pm at the Municipal Building.

Present were: Town Supervisor Vince Moore, Councilman David Johnson, Councilman Joe Hodges, Councilman Gordon Hutton, Highway Superintendent Joe Wasilewski and Town Clerk/Tax Collector Melinda Milne. Absent was: Councilman Lester Hobbs.

Citizens present were: Marty Tokos, John Howland, Kay Chapman from Tug Hill and Jefferson County Legislator Jeremiah Maxon.

The Pledge of Allegiance was led by Supervisor Moore.

### **CITIZENS RECOGNITION:**

The Town Board acknowledged the citizens present.

Kay Chapman from Tug Hill provided the Tug Hill Report for June to the Board. The NYS Consolidated Funding Applications (CFAs) have opened for 2018. The CFAs contain a multitude of grant programs streamlined through one application process through the NYS Grants Gateway. The CFA "Available Resources Guide" is available at: [https://regionalcouncils.ny.gov/sites/default/files/2018-04/2018ResourcesAvailableGuide\\_0.pdf](https://regionalcouncils.ny.gov/sites/default/files/2018-04/2018ResourcesAvailableGuide_0.pdf). There was a training event held at Rice Creek Field Station in Oswego June 18<sup>th</sup> regarding management of invasive species "Imapinvasives". NYS Dept. of Transportation is making funding available to support bicycle, pedestrian, multiuse and non-motorized transportation projects as well as programs to reduce congestion and improve air quality. These grants are submitted through the Grants Gateway at: <https://grantsreform.ny.gov>.

Marty Tokos advised Mr. Maxon that he is very pleased with the County's Hazardous Waste days. He discussed the issue of invasive species.

### **COMMUNICATIONS & PETITIONS:**

- Historical Assoc. of South Jeff sent a thank you to the Town for their donation.
- NYS Dept. of Taxation & Finance sent notice of the Town's tentative equalization rate.
- Excellus sent a notice of proposed premium rate changes.
- NYS DOT sent information regarding the Transportation Alternatives Program (TAP).
- Advocate Drum sent information regarding the FDRLO Board and Membership Meeting.
- Charter Communications sent information regarding upcoming changes to service.
- CTHC sent their June 2018 Announcements

**ENFORCEMENT OFFICER:** John Howland was present and discussed open cases. He provided a list of violation notices. There was a discussion how to proceed when issues are not rectified. Mr. Howland will speak with the town attorney regarding this situation.

**HEALTH OFFICER:** The Town Clerk reported no new updates.

**ASSESSOR:** Jim Rounds was not present but communicated with Supervisor Moore regarding an issue with a piece of land where no taxes have been paid. He is investigating and will advise the Board.

**PLANNING BOARD:** Marty Tokos provided his report on actions of the Planning Board.

**ZONING BOARD OF APPEALS:** Mr. Wasilewski advised no new updates. There was a discussion regarding Mr. Waite's appointment to the ZBA.

**RESOLUTION #16 OF 2018 APPOINTMENT OF THE ZONING BOARD OF APPEALS**

Whereas Local Law #1 of 2014, Lorraine Development Law, was adopted by the Lorraine Town Board and duly filed with the Secretary of State and Whereas the Lorraine Development Law creates a three person Zoning Board of Appeals with a staggered term of three years and Whereas there is a vacancy due to a member resignation be it hereby Resolved that the following citizen is appointed for the following term of service:

Matthew J. Waite residing at 20838 County Route 189, Lorraine, NY for three years terminating December 31, 2020.

**MOTION #56 OF 2018** was made by Councilman Johnson to introduce Resolution #16 and seconded by Councilman Hodges. All present were in favor. Motion was carried.

Mr. Wasilewski will advise Mr. Waite to see the Town Clerk for his Oath of Office.

**COMMITTEES:**

- Cemetery-Supervisor Moore advised work is continuing. Thank you to Mr. Pat Bates who donated hay to assist with the ongoing projects.
- Communities-No new updates.
- Special Projects-No new updates.
- Grants-Councilman Hodges advised no new updates. There was a discussion regarding potential salt shed opportunities. Mr. Wasilewski advised the NY Bridge Grant paperwork has been resubmitted for final review.
- Buildings-Councilman Johnson advised he contacted STAT to order the materials for the fire alarm and camera system. He provided the Board with a quote outlining the specifications.

**APPROVAL OF TOWN CLERK MONTHLY REPORT:**

The Town Clerk Monthly Report for May was presented to the Board for their review. **MOTION #57 OF 2018** was made by Councilman Hodges and seconded by Councilman Johnson to accept the report. All present were in favor. Motion was carried.

**APPROVAL OF MINUTES:**

The May 10<sup>th</sup> 2018 Town Board minutes were reviewed. **MOTION #58 OF 2018** was made by Councilman Hodges and seconded by Councilman Hutton to accept the minutes as submitted. All present were in favor. Motion was carried.

**UNFINISHED BUSINESS:**

1. Negotiations. Another meeting is scheduled for next week.
2. Truck Purchase. Mr. Wasilewski advised the Board of the specifications he recommends. The truck would need to be purchased soon to be available for next year. There was a discussion about selling one of the older trucks. Mr. Wasilewski is asking if the Board is receptive to a budget change/284 agreement change. There was a discussion about potential projects that can

be done so as not to lose CHIPS funds. **MOTION #59 OF 2018** was made by Councilman Hodges and seconded by Councilman Hutton to have Mr. Wasilewski proceed with ordering the truck. All present were in favor. Motion was carried.

**NEW BUSINESS:**

1. Petty cash: Town Clerk advised no replenishing is needed at this time.
2. Hwy Supt.: Mr. Wasilewski presented a summary of Highway Department activities to the Board. A copy may be obtained from the Town Clerk.
  - o Mr. Wasilewski advised the Board of a speed limit concern on Lemay Road from a citizen along with issues with dumping garbage on county property.
  - o Mr. Wasilewski inquired about a resolution to change the current 284 agreement.
  - o Mr. Wasilewski advised the Board of an issue with power lines being cut on Bishop Road by the box on a truck.
  - o Mr. Wasilewski advised the new mowing tractor has been delivered and is being utilized.
3. **RESOLUTION #17 OF 2018 AUDIT OF TOWN TAX EXEMPTIONS**

Whereas, NYS Real Property Law and NYS Agriculture and Markets Law allows for various property tax exemptions when properly completed applications have been filed with the Lorraine Tax Assessor and Whereas for a property owner to retain an authorized exemption, the Assessor must periodically verify those granted exemptions continue to qualify for them and Whereas, real property tax exemptions have an impact on the overall tax burden shared by other property owners, Now Therefore, be it resolved initiating in calendar year 2019, two Town Board members shall be appointed to audit all real property exemptions with the Town of Lorraine Assessor and be it further, resolved the audit shall be conducted after March 10<sup>th</sup> and prior to March 31<sup>st</sup> of the calendar year and be it further resolved the audit results shall be documented and filed with the Town Clerk. **MOTION #60 OF 2018** was made by Supervisor Moore to introduce Resolution #17 and seconded by Councilman Johnson. All present were in favor. Motion was carried.
4. Pavement sealing of the blacktop around the Municipal Building. There was a discussion on timing of the project as it will affect the Highway Dept. and Fire Dept. Supervisor Moore will work with Councilman Hutton on getting bids for the project.
5. Supervisor Moore advised there was a meeting regarding Dog Control. The County is discussing potentially ending the program. Discussions will be ongoing and Supervisor Moore will keep the Board updated.
6. The financial statements for May 2018 were provided and reviewed.

**BALANCES ON ACCOUNTS:**

|          |           |
|----------|-----------|
| Highway: | \$700,884 |
| General: | \$348,434 |

**AUDIT & AUTHORIZATION OF BILLS:**

The Board approved payment of General Abstract #6 of 2018 comprised of vouchers 2512-2513, 2516-2517, 2520, 2522-2537, 2564-2567 with a total of: \$3885.43.

The Board approved payment of Highway Abstract #6 of 2018 comprised of vouchers 2516, 2520, 2538-2563 with a total of: \$12481.88.

The Board approved payment of Street Lighting Abstract #6 of 2018 comprised of voucher 2521 with a total of: \$187.48.

**MOTION #61 OF 2018** was made by Councilman Hodges and seconded by Councilman Hutton to accept and pay the bills as submitted. All present were in favor. Motion was carried.

**ADJOURNMENT:**

**MOTION #62 OF 2018** was made by Councilman Hodges and seconded by Councilman Hutton to adjourn the meeting at 9:12 pm. All present were in favor. Motion was carried.

Respectfully submitted by:

Melinda Milne  
Town Clerk/Tax Collector