

## **JULY 12, 2018 OFFICIAL MINUTES**

The Lorraine Town Board opened their monthly meeting at 7:00 pm at the Municipal Building.

Present were: Town Supervisor Vince Moore, Councilman David Johnson, Councilman Gordon Hutton, Councilman Lester Hobbs, Highway Superintendent Joe Wasilewski and Town Clerk/Tax Collector Melinda Milne. Absent was: Councilman Joe Hodges.

Citizens present were: Marty Tokos and John Howland.

The Pledge of Allegiance was led by Supervisor Moore.

### **CITIZENS RECOGNITION:**

The Town Board acknowledged the citizens present.

Mr. Tokos was inquiring if it would be possible to have some dead trees removed in the Rural Cemetery. Supervisor Moore advised this will be taken care of.

### **COMMUNICATIONS & PETITIONS:**

- \* Lorraine/Worth Community Event is scheduled for Thursday Aug. 9<sup>th</sup> from 5:00 to 8:00 pm at the Lark Park. If it rains it will be held in the Fire Hall. Please bring a dish to pass and your own chairs. For information contact Ida Holland at 315-203-0165.
- \* South Jeff 2017 Summer Recreation Report was provided.
- \* Jeff Co Administrator sent a letter updating the Town regarding the county wide dog control program and potential changes.
- \* NYS Ag & Markets sent the Municipal Shelter Inspection Report and Dog Control Officer Inspection Report.
- \* NYS AOT Training sent information regarding free regional seminars in response to the Tax Cuts & Jobs Act.
- \* NYS DEC sent information on the 26<sup>th</sup> Annual NYS ReLeaf Conference July 26-28 at RIT.
- \* Deer River Wind Farm sent a Notice of Proposed Stipulations.
- \* Historical Association of South Jeff sent their July-August 2018 Newsletter.
- \* Charter Communications sent information regarding programming changes.
- \* CTHC sent their July 2018 Tug Hill Announcements.

**ENFORCEMENT OFFICER:** John Howland was present and discussed open cases with the Board. He advised of those unresolved cases which he is having the Town Attorney send notices to.

**ASSESSOR:** No new updates.

**HEALTH OFFICER:** The Town Clerk reported no new updates.

**PLANNING BOARD:** Marty Tokos was present and provided his report on actions of the Planning Board.

**ZONING BOARD OF APPEALS:** Joe Wasilewski advised no new updates.

#### **COMMITTEES:**

- Cemetery-Supervisor Moore advised work continues. There are some headstone placement projects pending. There was a discussion about placing stone in the driveway.
- Communities-Councilman Hobbs advised the playground is being inspected monthly. Weeds will be sprayed.
- Special Projects-Councilman Hutton advised he has three bids for the sealing/stripping of the parking lot at the Municipal Bldg. The Board reviewed and discussed. **MOTION #63 OF 2018** was made by Councilman Hobbs and seconded by Councilman Johnson to go with the TNT bid. All present were in favor. Motion was carried.
- Grants-No new updates.
- Buildings-STAT has finished the fire alarm panel. Mr. Dawley will meet with the appropriate parties to review the system. Once all the agreed upon work is complete Councilman Johnson will submit the invoice for payment in the amount of \$6939.80. In addition, NCC Services is requesting cancelation of their services in writing. **MOTION #64 OF 2018** was made by Councilman Hobbs and seconded by Councilman Hutton to pay the invoice for STAT upon completion of work. All present were in favor. Motion was carried.

#### **APPROVAL OF TOWN CLERK MONTHLY REPORT:**

The Town Clerk Monthly Report for June was presented to the Board for their review. **MOTION #65 OF 2018** was made by Councilman Hobbs and seconded by Councilman Hutton to accept the report. All present were in favor. Motion was carried.

#### **APPROVAL OF MINUTES:**

The June 14<sup>th</sup> 2018 Town Board Minutes were reviewed. **MOTION #66 OF 2018** was made by Councilman Johnson and seconded by Councilman Hobbs to accept the minutes as submitted. All present were in favor. Motion was carried.

#### **UNFINISHED BUSINESS:**

1. Bowers & Co has completed their financial review. They have offered to come to the August Town Board Meeting or a Special Meeting to summarize their findings. The Board discussed. Supervisor Moore will advise Bowers & Co that the Board would like to have the findings reviewed at the August Town Board meeting.

#### **NEW BUSINESS:**

1. Petty cash: Town Clerk advised replenishing is needed for postal expenses.
2. Hwy Supt.: Mr. Wasilewski presented his Highway Department report to the Board outlining numerous projects completed and pending. A copy may be obtained from the Town Clerk.
  - Mr. Wasilewski discussed stone from Bishop Road needing to be swept off Co. Rte. 91. Councilman Hutton expressed concern of the stone causing a hazard.
  - Mr. Wasilewski advised the mowing tractor is being utilized.
  - Mr. Wasilewski advised the new truck has been ordered. It will not be available with the plow equipment installed until January.
  - Mr. Wasilewski advised the NYMIR safety inspection is scheduled for next week.
  - Mr. Wasilewski advised the homeowner on Bishop Road has not provided an estimate for repairs. He advised the Town is not liable for repair costs.

- Mr. Wasilewski is inquiring about adding a tab to the Town website outlining Hwy. Dept. projects and equipment updates. He has offered to update/maintain this information.
- Mr. Wasilewski discussed the need of a Demo saw.
- There was an extensive discussion regarding CHIPS funding.
- Mr. Wasilewski advised he would like to purchase a plate compactor. **MOTION #67 OF 2018** was made by Councilman Hobbs and seconded by Councilman Johnson to authorize Mr. Wasilewski to purchase model #MVH158GH plate compactor. All present were in favor. Motion was carried.
- Mr. Wasilewski inquired about the properties in the hamlet with overgrown grass.

**3. RESOLUTION #18 OF 2018 DECLARATION OF SURPLUS EQUIPMENT**

Whereas the Town possesses a variety of equipment that is no longer safe for use, functional or of any value to the Town and Whereas the Town Board has declared the following assets to be surplus equipment:

- (1) Compaq Presario model S3500CL computer tower, serial # MX31503049
- (1) Compaq model KB-0133 keyboard, serial # B569oHGAOHMOF
- (1) Compaq mouse, serial #LZ43709441
- (1) Honeywell Model HRDP16D500 CPU, Serial #L194257217 (bldg. camera system)
- (1) Honeywell Model HMLCD17L 17: monitor, Serial #L164000418 (bldg. camera system)
- (4) Honeywell Model HD73 mini dome cameras, Serial #L17300085, L17300086, L17300087, L17300089, surface mount cameras

Resolved the equipment shall be declared surplus and removed from the Town’s inventory and Resolved the equipment shall be disposed of at an authorized electronic collection site after the hard drive has been removed and destroyed. **MOTION #68 OF 2018** was made by Supervisor Moore to introduce Resolution #18 and seconded by Councilman Johnson. All present were in favor. Motion was carried.

- 4. 2019 State Budget – Local Charitable Fund. Governor Cuomo’s initiative may impact municipalities. The Board discussed.
- 5. The financial statements for June 2018 were provided and reviewed.
- 6. Negotiations. **MOTION #69 OF 2018** was made by Supervisor Moore to enter executive session at 9:26 pm to discuss negotiations. All present were in agreement. The Board allowed the Town Clerk to remain and take minutes. **MOTION #70 OF 2018** was made by Supervisor Moore to exit the executive session at 10:10 pm. All present were in favor. Motion was carried.

**BALANCES ON ACCOUNTS:**

Highway:	\$677,794
General:	\$337,385

**AUDIT & AUTHORIZATION OF BILLS:**

The Board approved payment of General Abstract #7 of 2018 comprised of vouchers 2570-2573, 2576, 2587, 2593-2602, 2606, 2609, 2612 with a total of: \$5968.85.

The Board approved payment of Highway Abstract #7 of 2018 comprised of vouchers 2570, 2576, 2578-2586, 2588-2592, 2603-2605, 2607-2608, 2610-2611, 2613 with a total of: \$35,514.78.

The Board approved payment of Street Lighting Abstract #7 of 2018 comprised of voucher 2577 with a total of: \$173.96.

**MOTION #71 OF 2018** was made by Councilman Hobbs and seconded by Councilman Hutton to accept and pay the bills as submitted. All present were in favor. Motion was carried.

**ADJOURNMENT:**

**MOTION #72 OF 2018** was made by Councilman Johnson and seconded by Councilman Hutton to adjourn the meeting at 10:12 pm. All present were in favor. Motion was carried.

Respectfully submitted:

Melinda Milne  
Town Clerk/Tax Collector