

JULY 11, 2019 OFFICIAL MINUTES

The Lorraine Town Board opened their monthly meeting at 7:00 pm at the Municipal Building.

Present were: Town Supervisor Vince Moore, Councilman David Johnson, Councilman Joe Hodges, Councilman Gordon Hutton, Highway Superintendent Joe Wasilewski and Town Clerk/Tax Collector Melinda Milne. Absent was: Councilman Lester Hobbs.

Citizens present were: Lisa and Dominic Graves, John Howland, Sandra Clark and Bill Stowell.

The Pledge of Allegiance was led by Supervisor Moore.

CITIZENS RECOGNITION:

The Town Board acknowledged the citizens present.

Lisa Graves wanted to discuss her clean-up progress. She inquired if a particular trailer would be up to code. Mr. John Howland advised her of the process and the deadline date for the cleanup. He referred her to Jefferson County Code Enforcement regarding the trailer in question.

COMMUNICATIONS & PETITIONS:

- Jefferson Co. Clerk's Office sent information regarding the filing of maps.
- South Jeff Rescue sent information on upcoming events to celebrate "50 Years of Healing Hands"!
- Charter Communications sent information on upcoming changes.
- NYS Dept Tax & Finance advised of a final equalization rate for Lorraine of 100.
- NNY Community Foundation sent their Spring 2019 Newsletter.
- NYS Dept. of Environmental Conservation sent 2019 Conference Information.
- NYS Board on Electric Generation Siting & the Environment sent information on the Deer River Wind Energy Project.
- Historical Association of South Jefferson sent their July-August 2019 Newsletter.
- Cooperative Tug Hill Council provided the July 2019 Tug Hill Announcements.

ENFORCEMENT OFFICER: John Howland was present and discussed open cases. He provided an updated list of building permits issued. Letters were sent out by the attorney for certain unresolved cases advising of a July 29th deadline.

HEALTH OFFICER: The Town Clerk reported no new updates.

ASSESSOR: No new updates.

PLANNING BOARD: Marty Tokos was not present but provided his report on actions of the Planning Board.

ZONING BOARD OF APPEALS: No new updates.

COMMITTEES:

- Cemetery-Supervisor Moore advised there was one burial this past month. He has not received a voucher to date for the mowing. He will call to inquire.
- Communities-No new updates.
- Special Projects-No new updates.
- Grants-No new updates.
- Buildings-Councilman Johnson advised he has contacted one contractor for a quote on the gutters. He is hoping to have three bids by next month's Town Board Meeting.

APPROVAL OF TOWN CLERK MONTHLY REPORT:

The Town Clerk Monthly Report for June was presented to the Board for their review. **MOTION #55 OF 2019** was made by Councilman Hodges and seconded by Councilman Hutton to accept the report. All present were in favor. Motion was carried.

APPROVAL OF MINUTES:

The June 13th Town Board minutes were reviewed. **MOTION #56 OF 2019** was made by Councilman Hodges and seconded by Councilman Johnson to accept the minutes as submitted. All present were in favor. Motion was carried.

UNFINISHED BUSINESS:

1. Solar Law. The Town Board reviewed and discussed the Draft. There was a discussion regarding the process of updating the Comprehensive Plan. Supervisor Moore will forward the draft to the town attorney for review and he will keep the Board updated.
2. Stowell driveway. Mr. Stowell provided the Highway Superintendent with estimates for his driveway. There was a discussion if the Town will be contributing to improvements to Mr. Stowell's driveway. There was a discussion regarding town vehicle use of the driveway. Mr. Wasilewski advised gutters on the old town barn may help prevent water damage in the future. The Board discussed possibly doing a lot line adjustment as the driveway is currently jointly owned by the Town and Mr. Stowell. Supervisor Moore will speak to the town attorney regarding the process.
3. Lorraine Sportsman's Club Grant. There was a discussion regarding the Town possibly acting as a fiscal agent for the Sportsman's Club so that they may apply for a grant. Supervisor Moore will continue to make inquiries regarding the process.
4. **RESOLUTION #15 OF 2019**
2019 BUDGET TRANSFER OF FUNDS
MOTION #57 OF 2019 was made by Supervisor Moore to introduce Resolution #15 and seconded by Councilman Hodges. The 2019 budget was structured based on the Hwy Supt intending to elect single person health insurance coverage. All present were in favor. Motion was carried.

NEW BUSINESS:

1. Petty cash: Replenishment is needed for postage stamps.

2. Hwy Supt.: Mr. Wasilewski provided his report to the Board.
 - Dust Control Billing was discussed.
 - 10,000 gal of dust control was put down for Jefferson County.
 - An overhead door was discussed for the cold storage building.
 - Bill Stowell’s driveway quotes were sent to the Board via email July 8th.
 - The NYS/PESH inspection was discussed.
 - The new truck has been built and is being prepped for transport.
 - There was a discussion regarding installing equipment for snow/ice control on two trucks including the new one which has not been delivered. **MOTION #58 OF 2019** was made by Councilman Johnson and seconded by Councilman Hodges to setup the installation for the two trucks and finance out of this year’s budgeted equipment capital. All present were in favor. Motion was carried.
 - Mr. Wasilewski discussed completed work, work in progress and work to be done.

3. Financial Statements for June 2019 were provided and reviewed.

BALANCES ON ACCOUNTS:

Highway:	\$ 824,386
General:	\$ 286,550

AUDIT & AUTHORIZATION OF BILLS:

The Board approved payment of General Abstract #7 of 2019 comprised of vouchers 3178-3179, 3182-3190, 3210, 3221-3224 with a total of: \$3,234.51.

The Board approved payment of Highway Abstract #7 of 2019 comprised of vouchers 3191-3209, 3211-3220 with a total of: \$15,017.27.

The Board approved payment of Street Lighting Abstract #7 of 2019 comprised of voucher 3179 with a total of: \$403.55.

MOTION #59 OF 2019 was made by Councilman Hutton and seconded by Councilman Johnson to accept and pay the bills as submitted including a voucher for \$357 to be added under the General Abstract. It is awaiting the statement from Key Bank. All present were in favor. Motion was carried.

ADJOURNMENT:

MOTION #60 OF 2019 was made by Councilman Hodges and seconded by Councilman Hutton to adjourn the meeting at 8:39 pm. All present were in favor. Motion was carried.

Respectfully submitted by:

Melinda Milne
Town Clerk/Tax Collector