

JANUARY 26, 2017 OFFICIAL MINUTES

The Lorraine Town Board opened the meeting at 6:30 pm at the Municipal Building to audit the Town Clerk/Tax Collector and Justice Court financial records from 2016.

Present were: Supervisor Vince Moore, Councilman David Johnson, Councilperson Virginia Clemens, Councilman Lester Hobbs, Town Justice Eric Sheldon, and Town Clerk/Tax Collector Melinda Milne. Absent was Councilman Joe Hodges.

Citizens present: Michael Dobbins.

Town Justice Eric Sheldon presented his cash book, bank statements, monthly summaries and receipts from 2016 to the Town Board. Judge Sheldon supplied dockets and case files from 2016. The final audit report will be filed in the Town Clerk's office. A recommendation was made to continue annual auditing of the Town Justice financial records. **MOTION #12 OF 2017** was made by Councilman Johnson and seconded by Councilperson Clemens to accept the Justice Court records for 2016. All present were in favor. Motion was carried.

Michael Dobbins was present as the Safety Officer for the Highway Department to brief the Town Board on safety protocol in place. Mr. Dobbins took on the role as Safety Officer in 2007 and advised the Board of the training and preventative measures taken for the safety of both the general public and highway employees. There was a discussion regarding safety improvements and projects for the future. Mr. Dobbins agreed to update the Board every six months on safety issues.

The Town Board reviewed the 2016 annual report with correlating monthly reports and checkbook for the Town Clerk. **MOTION #13 OF 2017** was made by Councilman Johnson and seconded by Councilperson Clemens to accept the town clerk records for 2016. All present were in favor. Motion was carried. The Town Board then reviewed the Tax Collector annual report for 2016 with supporting documents. **MOTION #14 OF 2017** was made by Councilperson Clemens and seconded by Councilman Hobbs to accept the tax collector records for 2016. All present were in favor. Motion was carried.

The Town Board then reviewed sample wind law documents provided by Supervisor Moore. **MOTION #15 OF 2017** was made by Councilperson Clemens to have Supervisor Moore merge the documents with the agreed upon alterations. Councilman Johnson seconded the motion. All present were in favor. Motion was carried. The final document will be reviewed at the Feb. meeting.

MOTION #16 OF 2017 was made by Councilperson Clemens to adjourn the meeting at 9:20 pm. The motion was seconded by Councilman Hobbs. All present were in favor. Motion was carried.