

FEBRUARY 22, 2017 UNOFFICIAL WORK SESSION MINUTES UNTIL MARCH MEETING

The Lorraine Town Board opened their work session to complete a SEQR in regards to Local Law #1 of 2017 Wind Towers and to audit the Town Supervisor's 2016 financial records at 6:30 pm at the Municipal Building.

Present were: Town Supervisor Vince Moore, Councilman David Johnson, Councilperson Virginia Clemens, Councilman Lester Hobbs, and Town Clerk/Tax Collector Melinda Milne. Absent was Councilman Joe Hodges.

The Town Clerk read the public notice that was published on the Town of Lorraine website and the signboard.

The Town Board discussed and completed Part 1, Part 2, and Part 3 of the draft NYS SEQR as it pertains to Local Law #1 of 2017 Wind Towers. A negative declaration was determined. **MOTION #23 OF 2017** was made by Councilman Johnson and seconded by Councilperson Clemens to accept the completed SEQR as it pertains to Local Law #1 Wind Towers. All present were in favor. Motion was carried.

The Town Board discussed and completed Part 1, Part 2, and Part 3 of the draft the NYS SEQR as it relates to changes to the Lorraine Development Law. A negative declaration was determined. **MOTION #24 OF 2017** was made by Councilman Johnson and seconded by Councilperson Clemens to accept the completed SEQR as it pertains to changes in the Lorraine Development Law. All present were in favor. Motion was carried.

The Town Board reviewed the Town Supervisor's financial records for 2016 as presented by Supervisor Moore. A hard copy of the 2016 Fiscal Year End Report that was submitted to NYS OSC was provided for review along with supporting notes, monthly reconcile, and supporting records. Supervisor Moore made a recommendation to the Board that an annual external audit be performed each year by a third party. The Board discussed additional measures to conduct financial reviews throughout the year. **Motion #25 of 2017** was made by Councilman Hobbs and seconded by Councilman Johnson to accept the Town Supervisor's financial records for the year 2016. All present were in favor. The motion was carried.

The Board discussed the Spring Clean-up Project and possible grant projects.

MOTION #26 of 2017 was made by Councilman Hobbs and seconded by Councilperson Clemens to adjourn the meeting at 8:25 pm. All present were in favor. The motion was carried.