

APRIL 13, 2017 OFFICIAL MINUTES

The Lorraine Town Board opened their monthly meeting at 7:05 pm at the Municipal Building.

Present were: Town Supervisor Vince Moore, Councilman David Johnson, Councilman Joe Hodges, Councilperson Virginia Clemens, Councilman Lester Hobbs, and Town Clerk/Tax Collector Melinda Milne. Absent was: Highway Superintendent Carl Dealing.

Citizens present were: Rick and Julie Pierce, Kay Chapman from Tug Hill and Marty Tokos.

The Pledge of Allegiance was led by Supervisor Moore.

CITIZENS RECOGNITION:

The Town Board acknowledged the citizens present.

Rick and Julie Pierce were inquiring about the enforcement of the Junkyard Law.

Kay Chapman from Tug Hill provided a handout regarding an Asphalt Paving Principles Workshop and additional upcoming workshops which may help highway superintendents. The Spring Meeting and Dinner will be held April 27th at the Alpine Restaurant in Constableville. Reservations need to be made on or before April 19th by contacting Angie Kimball at 315-599-8825. In addition Kay provided an Issue Paper Series entitled "The Next Generation of Wind Farms on Tug Hill".

COMMUNICATIONS & PETITIONS:

- CTHC provided information on the upcoming Spring meeting and dinner.
- SNIRT provided information on their April 15th event.
- Charter Communications provided information on upcoming changes.
- Spectrum provided contact information.
- NYMIR sent information on distracted driver prevention along with their Spring 2017 newsletter.
- Fire Flow Inspectors Inc sent an invitation to a symposium at the Tailwater Lodge in Altmar on May 9th providing Water System information.
- Miller Engineers sent information on their services.
- AOT sent information on their 2017 Legislative Goals and Programs along with dates for their Town Finance Schools.
- Historical Association of South Jeff sent their March-April 2017 Newsletter.

ENFORCEMENT OFFICER: John Howland was not present but sent an update on open cases via email to the Town Board.

HEALTH OFFICER: The Town Clerk reported no new updates.

PLANNING BOARD: Marty Tokos provided his report on actions of the Planning Board. In addition, Mr. Tokos provided information on an upcoming Wind Power Planning & Zoning Event to be held at JCC on April 24th.

ZONING BOARD OF APPEALS: No new updates.

COMMITTEES:

- Cemetery-Supervisor Moore advised cleanup has begun. There are some pending burials/stone placements to take place. The Board reviewed and discussed the mowing bids. **MOTION #34 OF 2017** was made by Councilperson Clemens to accept the bid from Pete's Landscaping. The motion was seconded by Councilman Hodges. All present were in favor. Motion was carried.
- Communities-Councilman Hobbs is still awaiting insurance information from the soccer team interested in using the field. He advised he is seeking a grant opportunity for park improvement.
- Special Projects-Councilperson Clemens advised we will discuss later in the agenda.
- Grants-Councilman Hodges advised we were denied the Arbor Day Grant. There was a discussion regarding other possible grant opportunities. Supervisor Moore advised the Parking Lot Grant is still pending.
- Buildings-Councilman Johnson advised repairs to the men's room toilet are complete. He will be obtaining an estimate for the boiler system controls as the parts are obsolete. The floor project is still pending.

APPROVAL OF MINUTES:

The March 9 Minutes were reviewed. **MOTION #35 OF 2017** was made by Councilman Hodges to accept the minutes as submitted. Councilman Johnson seconded the motion. All present were in favor. Motion was carried.

UNFINISHED BUSINESS:

1. WECS-Revised Development Law. The Board discussed amending the Development Law vs. a standalone wind law. **MOTION #36 OF 2017** was made by Councilman Johnson and seconded by Councilperson Clemens to have Supervisor Moore proceed with amendments to the Development Law. All present were in favor. Motion was carried.
2. Re-evaluation update. The dates when homeowners can meet with the assessor are posted on the town website. Grievance day has been setup. The hiring of a permanent assessor was discussed.

NEW BUSINESS:

1. Petty cash: Replenishing is needed for postage and purchase of town supplies.
2. Hwy Supt.: Carl Dealing was not present but Mr. Dealing emailed an update to the Town Board. There was a discussion about the replacement of windshields and if this would be covered under the town insurance. This will be discussed further.
3. Spring Clean-Up Day. Jefferson County sent their approval of the project. There was a discussion about the costs and limitations on items placed in the dumpster. Councilperson Clemens will check with a couple of other dumpster suppliers. This will be discussed further.
4. **RESOLUTION #6 OF 2017 BUDGET TRANSFER OF FUNDS**
Whereas, The Assessor position has yet to be filled and the Town is still utilizing the services of a contractor to conduct the assessor functions, and Whereas, the re-evaluation effort has consumed additional labor hours to conduct assessment review sessions with residents, Now therefore, be it Resolved, the Supervisor be, and here by is, authorized to make the following budgetary transfer:

From	<u>GENERAL FUND</u>	To
A19904.01.004, Contingent \$2,396		A013554.01.004.00, Assessor CE \$2,396

MOTION # 37 OF 2017 was made by Supervisor Moore to introduce Resolution #6 and seconded by Councilman Johnson. All present were in favor. Motion was carried.

5. **RESOLUTION #7 OF 2017 CHANGING THE DATE ESTABLISHED FOR GRIEVANCE DAY OF REAL PROPERTY ASSESSMENT REVIEW**

Whereas, the Town of Lorraine in the County of Jefferson employs an assessor who is at the same time employed by another assessing unit, and Whereas, Pursuant to the authority granted by §512, Subdivision 1-a of Real Property Tax Law, the Town of Lorraine desires to establish a date for the meeting of the Board of Assessment Review other than that provided in Subdivision 1 of §512 of the Real Property Tax Law, Now Therefore, be it Resolved, the date established for grievance day of real property assessment review for the calendar year of 2017 shall be May 24th from 2:00 pm to 5:00 pm and 6:00 pm to 8:00 pm.

MOTION #38 OF 2017 was made by Supervisor Moore to introduce Resolution #7 and seconded by Councilperson Clemens. All present were in favor. Motion was carried.

6. **RESOLUTION #8 OF 2017 APPOINTMENT OF THE BOARD OF ASSESSMENT REVIEW**

Whereas, the Town of Lorraine shall establish a Board of Assessment Review (BAR) in accordance with New York Real Property Tax Law § 523 and Whereas, the staggered term of service allows for continuity on the BAR and, Whereas, long time BAR member Paul Shelmidine expectantly passed away in 2016, Be it hereby Resolved that the following citizens are appointed to the Board of Assessment Review effective April 14th, 2017 for the following terms of service:

Roland Edmunds residing at 5870 Co. Rte. 97, Lorraine, NY for a term ending Sept. 13, 2022

MOTION #39 OF 2017 was made by Supervisor Moore to introduce Resolution #8 and seconded by Councilman Hobbs. All present were in favor. Motion was carried.

- 7. Updated Capital Plan. An updated Capital Plan was completed by Councilperson & Special Projects Chairperson Clemens. The Board reviewed and discussed.
- 8. Risk Management Plan. A draft Risk Management Plan was completed by Councilperson & Special Projects Chairperson Clemens. The Board will review and make further recommendations at a later date.
- 9. The financial statements for March were provided and reviewed by the Board.

BALANCES ON ACCOUNTS:

Highway:	\$615,193
General:	\$275,248

AUDIT & AUTHORIZATION OF BILLS:

Councilman Hodges inquired about the purchase of a tank on a Stadium bill. Due to Highway Superintendant Dealing's absence he will inquire at a later date.

The Board approved payment of General Abstract #4 of 2017 comprised of vouchers 1807-1809, 1811, 1813, 1815-1827, 1841-1842, 1845 with a total of: \$7,780.62.

The Board approved payment of Highway Abstract #4 of 2017 comprised of vouchers 1807, 1811, 1828-1840, 1845-1847 with a total of: \$9,808.38.

The Board approved payment of Street Lighting Abstract #4 of 2017 comprised of voucher 1814 with a total of: \$212.53.

MOTION #40 OF 2017 was made by Councilman Hodges and seconded by Councilman Johnson to accept and pay the bills. All present were in favor. Motion was carried.

ADJOURNMENT:

MOTION #41 OF 2017 was made by Councilman Hodges and seconded by Councilman Johnson to adjourn the meeting at 8:55 pm. All present were in favor. Motion was carried.