

APRIL 12, 2018 OFFICIAL MINUTES

The Lorraine Town Board opened their monthly meeting at 7:00 pm at the Municipal Building.

Present were: Town Supervisor Vince Moore, Councilman David Johnson, Councilman Joe Hodges, Councilman Gordon Hutton, Councilman Lester Hobbs, Highway Superintendent Joe Wasilewski and Town Clerk/Tax Collector Melinda Milne.

Citizens present were: Harold Downey, Glenn Federman, Cynthia Crawford, Marty Tokos, John Howland and Kay Chapman.

The Pledge of Allegiance was led by Supervisor Moore.

CITIZENS RECOGNITION:

The Town Board acknowledged the citizens present.

Kay Chapman from Tug Hill provided the April Tug Hill Report to the Board. The Tug Hill Commission and Lewis Co. Planning Dept. are hosting a Grant Preparedness Workshop on April 30th at 6 pm at the Port Leyden Fire Hall. For more information or to RSVP contact Casandra Buell at 315-376-5919 or casandrabuell@lewiscounty.ny.gov. The CTHC's spring meeting date has been set for April 26th at the Central Hotel in Glenfield.

Glenn Federman wanted to advise the Board that he would like the blacktop on Miller Rd continued up to his property. He is inquiring as to why it was not done to begin with. He has some concerns with the turnaround used by school buses and plow trucks. In addition, he is not satisfied with the plowing/sanding on Miller Rd.

COMMUNICATIONS & PETITIONS:

- South Jeff Rescue provided their 2017 Annual Report
- NYS Board on Electric Generation Siting & the Environment provided their ruling on intervenor funding requests.
- Correspondence from Mr. Gerald Gonyea provided his opinions and comments on the "feasibility and advisability of installations of large scale solar power facilities in the north country."
- ASOT sent information/registration form for town finance schools.
- NYS Homes & Community Renewal sent information regarding a policy change to CDBG Program Income Guidelines.
- NYSLRS sent their Spring 2018 newsletter.

ENFORCEMENT OFFICER: John Howland was present and discussed open cases. Mr. Howland made the recommendation to move to Supreme Court on the unresolved Moore Rd issue. There was a discussion how to handle unresolved cases as it relates to the budget. Supervisor Moore will make some inquiries with Jefferson County Real Property. Councilman Johnson will meet with Attorney Gebo.

HEALTH OFFICER: The Town Clerk reported no new updates.

ASSESSOR: No new updates.

PLANNING BOARD: Marty Tokos provided his report on actions of the Planning Board.

ZONING BOARD OF APPEALS: Supervisor Moore advised of a meeting last week to investigate a cooperative ZBA between Lorraine, Pinckney and Montague. Joe Wasilewski advised Mr. Matt Waite is interested in joining the Lorraine ZBA. There was a discussion regarding updating the Development Law to accommodate a cooperative ZBA if needed. Mr. Wasilewski will inquire with Mr. Waite if he can attend the May Town Board meeting.

COMMITTEES:

- Cemetery-Supervisor Moore advised work will begin as soon as the weather permits.
- Communities-Councilman Hobbs advised the sign will be installed at the playground and he will do an inspection. Mr. Wasilewski advised there are backstop nets in the old town barn.
- Special Projects-No new updates.
- Grants-Councilman Hodges advised we were denied the Arbor Day Grant. He will be attending the grant workshop on April 30th. Mr. Wasilewski advised he will forward Salt Shed Grant information to Councilman Hodges. In addition, Mr. Wasilewski advised the NYS Bridge Grant application will be submitted tomorrow.
- Buildings-Councilman Johnson advised he will be obtaining quotes for a new fire alarm system and new cameras from two companies possibly tomorrow. There is an issue with a foul odor in the Fire Dept. He will have ServPro come up to investigate. This may be due to insulation getting wet. He will keep the Board posted. Mr. Wasilewski would like to rent a lift so the building can be cleaned/pressure washed.

APPROVAL OF TOWN CLERK MONTHLY REPORT:

The Town Clerk Monthly Report for March was presented to the Board for their review. **MOTION #39 of 2018** was made by Supervisor Moore and seconded by Councilman Hobbs to accept the report. All present were in favor. Motion was carried.

APPROVAL OF MINUTES:

The March 8th Town Board minutes were reviewed. Mr. Wasilewski was concerned there was no motion for him to lease the tractor in the minutes. The Board and Town Clerk discussed. The Town Clerk advised a motion cannot be added that did not happen. **MOTION #40 OF 2018** was made by Councilman Hodges and seconded by Councilman Hobbs to accept the minutes after an amendment is made clarifying leasing of the tractor. All present were in favor. Motion was carried.

UNFINISHED BUSINESS:

1. Mowing bids were presented to the Board as received by the Town Clerk. The bids were reviewed and discussed. Hwy Superintendent Wasilewski advised he would like to hire a part-time employee to do the mowing and assist with county projects. The Board discussed. Majority vote rejected the bids in favor of hiring a part-time employee. There was a discussion regarding posting the job for a seasonal part-time employee.
2. SNIRT Run is April 21st. Keitha's Kafe is on the map for the SNIRT Run. Councilman Johnson advised there will be a chicken barbecue at the Fire Dept. and Hwy Superintendent Wasilewski advised he will post signs to deter traffic through the property across from Keitha's Kafe.
3. Negotiations. Supervisor Moore advised there is another meeting scheduled next week.

NEW BUSINESS:

1. Petty cash: Replenishing is needed for postage, priority mailing.
2. Hwy Supt.: Mr. Wasilewski presented a summary of Highway Dept. activities to the Board. A copy may be obtained through the Town Clerk.
 - **RESOLUTION #14 OF 2018 OBLIGOR RESOLUTION**
Resolution #14 of 2018 represents an installment purchase contract dated March 29, 2018 between Lease Servicing Center, Inc. DBA National Cooperative Leasing and the Town of Lorraine for a tractor. **MOTION #41 OF 2018** was made by Supervisor Moore to introduce Resolution #14 and seconded by Councilman Hobbs. All present were in favor. Motion was carried. Mr. Wasilewski will find out when the tractor is being delivered.
 - Mr. Wasilewski would like to appoint Harold Downey as Deputy Highway Superintendent in addition to Mr. Downey being Working Foreman.
 - Mr. Wasilewski is inquiring if surplus funds can be put in revenue accounts. Supervisor Moore will investigate with the Comptroller's Office.
 - Regarding the sander purchase from Worth, Mr. Wasilewski recommended this be paid out of the Capital Equipment account and hold off on purchasing a new pickup.
 - Truck 1232 needs tires. Mr. Wasilewski advised Long Park had the best price. The Board reviewed and discussed. **MOTION #42 OF 2018** was made by Councilman Hodges and seconded by Councilman Johnson to authorize the purchase. All present were in favor. Motion was carried.
 - Mr. Wasilewski provided a list of items to be declared surplus.
 - Regarding Mr. Federman's issue with the paving being completed on Miller Road, Mr. Wasilewski advised there are no plans to continue with the blacktop. There was a discussion on how to rectify Mr. Federman's issues.
3. Supervisor Moore advised the Board there have been some NYS retirement system changes on how reporting is done. He will keep the Board updated.
4. Lorraine water district. Bernier & Carr supplied some communication regarding grants. They would need approval to submit an application on the Town's behalf. Supervisor Moore will investigate what is involved in setting up a district.
5. Financial statements for March 2018 were provided and reviewed.

BALANCES ON ACCOUNTS:

Highway:	\$731,883
General:	\$360,765

AUDIT & AUTHORIZATION OF BILLS:

The Board approved payment of General Abstract #4 of 2018 comprised of vouchers 2403, 2406, 2410-2411, 2413-2424, 2450, 2464-2467 with a total of: \$21,271.33.

The Board approved payment of Highway Abstract #4 of 2018 comprised of vouchers 2402, 2406, 2410, 2425-2447, 2450-2463 with a total of: \$39,787.02.

The Board approved payment of Street Lighting Abstract #4 of 2018 comprised of voucher 2412 with a total of: \$210.03.

MOTION #43 OF 2018 was made by Councilman Hobbs and seconded by Councilman Johnson to accept and pay the bills as submitted. All present were in favor. Motion was carried.

There was a discussion as to which account to draw a \$250 documentation fee on the lease agreement for the tractor from. **MOTION #44 OF 2018** was made by Councilman Hobbs and seconded by Councilman Hodges to pay the documentation fee from Capital Equipment. All present were in favor. Motion was carried.

Mr. Wasilewski presented the voucher for the sander from the Town of Worth. **MOTION #45 OF 2018** was made by Councilman Hodges and seconded by Councilman Johnson to pay the voucher. All present were in favor. Motion was carried.

ADJOURNMENT:

MOTION #46 OF 2018 was made by Councilman Hodges and seconded by Councilman Hobbs to adjourn the meeting at 9:54 pm. All present were in favor. Motion was carried.

Respectfully submitted:

Melinda Milne
Town Clerk/Tax Collector