

Town of Lorraine
PO Box 56
Lorraine, NY 13659
Telephone (315)-232-2639 Fax (315)-232-3889 TDD 711

Supervisor: Vince Moore
Town Clerk: Melinda Milne
Highway Superintendent: Joe Wasilewski

Board Members: David Johnson
Joe Hodges
Lester Hobbs
Gordon Overton

Seasonal Mowing Services Agreement

Purpose: To define the lawn care services to be provided to the Town of Lorraine by the contractor selected by the Town Board.

Term: This agreement shall be in effect for the calendar year 2018 terminating December 31, 2018.

Scope: The cutting of weeds & grass and trimming in locations outlined below. Additionally, the collection of grass clippings if unsightly or clumpy in appearance. The clean-up of fallen limbs and debris that would impede or interfere with mowing.

1. Insurance

- 1.1 Proof of Workers Compensation and Liability insurance required prior to acceptance of quote.
- 1.2 The Town of Lorraine shall be named as additional insured on the insurance policy binder of the selected bidder/contractor.

2. Inspection of Work

- 2.1 The quality of service shall be subject to inspection at any time by the designated representative of the Town of Lorraine Board. Poor performance, damage to headstones or grave markers, or remembrance symbols may lead to termination of this agreement.

3. Locations and Frequency

- 3.1 Lark Field located at 20876 CO RT 189. All grounds that encompass Lark Field (southwest of the driveway for the municipal building). Frequency: Early in the season, weekly mowing & trimming; thereafter at a rate to maintain a uniform appearance.
- 3.2 Rural Cemetery located next to the church on CO RT 189. Frequency: Early in the season, weekly mowing and trimming; thereafter at a rate to maintain a uniform appearance. Mowing shall be conducted 2-3 days prior to Memorial Day and July 4th.
- 3.3 Lyman Cemetery located on CO RT 91. Frequency: Every 10 -14 days is generally acceptable due to soil conditions. Must maintain a uniform appearance. Mowing shall be conducted 2-3 days prior to Memorial Day and July 4th.

Town of Lorraine
PO Box 56
Lorraine, NY 13659
Telephone (315)-232-2639 Fax (315)-232-3889 TDD 711

3.4 Gould District Cemetery on Washington Park Rd 3.6 miles from the intersection of Washington Park Road (CO RT. 97) and CO RT 189. Frequency: Every 10 -14 days is generally acceptable due to soil conditions. Must maintain a uniform appearance

3.5 Mooney Gulf Cemetery at the junction of Mooney Gulf Rd and Comstock Road. Frequency: Every 10 -14 days is generally acceptable due to soil conditions. Must maintain a uniform appearance.

4. Billing

4.1 Billing shall be done monthly through the mowing season. Bills are submitted through a Town voucher for audit by the Town Board. Payment will be made monthly after Town Board approval of the voucher.

4.2 The total agreement award is TBD (USD).

5. General

5.1 By acceptance of this agreement, the contractor certifies it is in compliance with the provisions of Article 18 of the General Municipal Law

5.2 If in the course of work outlined herein uses or supplies products which are toxic substances as defined in Section 875 of the Labor law, shall provide Material Safety Data sheets as required by Section 876 of the Labor law to the Lorraine Highway Superintendent prior to use of those products.

5.3 The contractor shall not sub-contract any of the work outlined herein without written approval from the Town of Lorraine Board.

6. Right to Terminate

6.1 The right to terminate this agreement shall be granted to both signatories herein.

6.2 To terminate this agreement, either party must notify the other in writing 20 days prior to terminating the agreement.

6.3 The Town of Lorraine reserves the right to terminate this agreement at any time for cause. The Town shall provide written notification to the contractor.

Town of Lorraine
PO Box 56
Lorraine, NY 13659
Telephone (315)-232-2639 Fax (315)-232-3889 TDD 711

Agreed to by:

Contractor:

_____ Name	_____ Date
_____ Signature	

Town of Lorraine

_____ Town Supervisor	_____ Date
--------------------------	---------------

This institution is an equal opportunity provider and employer. If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complain Form, found at http://www.ascr.usda.gov/complaint_filing_cust.html or at any USDA office or call (866) 632 9992 to request the form. You may also write a letter containing all the information requested on the form. Send your completed form or letter to us by mail at U.S Department of Agriculture, Director, Office of Adjudication, 400 Independence Ave, S.W. Washington DC 20250-941, by fax (202) 690-7442 or email at program.intake@usda.gov